Interreg
CENTRAL EUROPE

Co-funded by
the European Union

JOINT ACTIVITY REPORT
Offline template
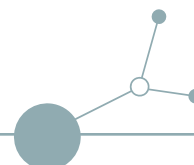
Version 3
06 2025
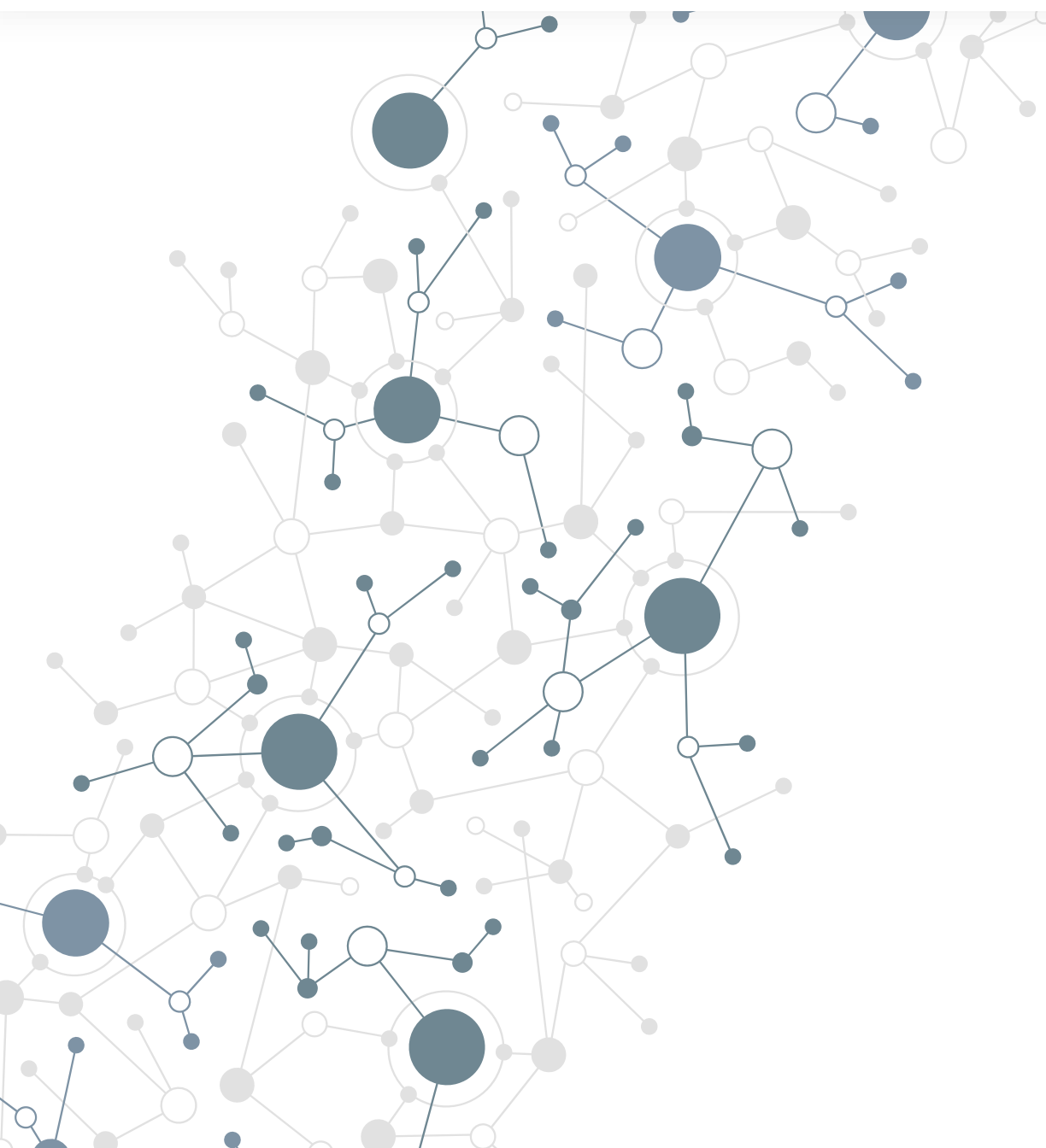
Project report identification

Project ID and acronym	*Automatically filled in*
AF Version linked	*Automatically filled in*
Related call	*Automatically filled in*
Project report ID	*Automatically filled in*
Project report status	*Automatically filled in*
Name of the organisation in original language	*Automatically filled in*
Name of the organisation in English	*Automatically filled in*

Reporting period start date (DD.MM.YYYY)	Reporting period end date (DD.MM.YYYY)
Link to reporting schedule (Do NOT change; it is set by JS) (contracting)	Type of project report
Pull down menu (chosen from the reporting schedule by JS)	*Content (automatically filled in)*
Reporting period *Automatically filled in*	Reporting date *Automatically filled in*

Highlights of main achievements

ONLY APPLICABLE FOR THE JOINT ACTIVITY REPORT. Please describe the project progress from project start up to now including specific objectives reached and main outputs delivered by highlighting also the added value of the cooperation. The summary should highlight main achievements and interesting accomplishments, in a language that is understandable for non-specialists. Please do not use abbreviations or reference to project partner numbers (instead rather refer to the partner organisation names).

Enter text here [recommended max 2000 characters]

Overview of the outputs and results achievement (cumulative) - Only relevant for the Joint Activity Report

Programme result indicator *(automatically filled in)*

Programme result indicator	Measurement unit	Baseline	Target value	Previously reported	Current report	Total reported so far
automatically filled in	*automatically filled in*	*automatically filled in*	*automatically filled in*	*automatically filled in*	*automatically filled in*	*automatically filled in*
Programme output indicator						
automatically filled in	*automatically filled in*	N/A	*automatically filled in*	*automatically filled in*	*automatically filled in*	*automatically filled in*

Programme output indicators not linked to a programme result indicator *(automatically filled in)*

Programme output indicator	Measurement unit	Baseline	Target value	Previously reported	Current report	Total reported so far
automatically filled in	*automatically filled in*	N/A	*automatically filled in*	*automatically filled in*	*automatically filled in*	*automatically filled in*

Project management including potential problems and deviations

ONLY APPLICABLE FOR THE JOINT ACTIVITY REPORT. Please describe the management and coordination activities in the periods covered by this JAR (e.g. steering committee meetings). Also describe the cooperation within the partnership including the active involvement of partners. If applicable, please describe and justify any problems and activity deviations including delays from the work plan presented in the application form and the solutions found.

Enter text here [recommended max 2000 characters]

ONLY APPLICABLE FOR THE JOINT FINANCE REPORT. If applicable, please describe any deviations in the spending profile compared to the amounts indicated in the application form.

N/A

Target groups

ONLY APPLICABLE FOR THE JOINT ACTIVITY REPORT. The table below shows the list of target groups which were indicated in the application form. Please briefly explain for each target group in what way and to what extent stakeholders were actively involved in the implementation of project activities from project start up to now and how they are benefiting from the outputs and results. Please include concrete examples and references to key stakeholders.

Target group	Description of the target group involvement and benefits
Automatically filled in	*Enter text [recommended max 1000 characters]*
Automatically filled in	*Enter text [recommended max 1000 characters]*
Automatically filled in	*Enter text [recommended max 1000 characters]*

Work plan progress

Work package 1

This work package is completed.　　　☐
"Completed in this report/Completed in prior report. No changes/New changes after completion"
(automatically flagged upon ticking the checkbox or unticking compared to earlier reports)

What is the progress towards the achievement of the objectives in this work package as defined in the application form? The indicated status achieved should be cumulative, be consistent with the respective explanation provided and has to be linked to the progress of the activities carried out, and if applicable, the outputs completed.

Project specific objective

Project specific objective	Status achieved	Explanations justifying the achieved status (recommended max 1000 characters)
pre-filled from AF	*Drop-down list: Fully achieved, partly achieved, not achieved*	*Enter text here [recommended max 1000 characters]*

Project communication objective

Communication objective	Status achieved	Explanations justifying the achieved status (recommended max 1000 characters)
pre-filled from AF	*Drop-down list: Fully achieved, partly achieved, not achieved*	*Enter text here [recommended max 1000 characters]*

Progress – N/A

N/A – This textbox is not to be filled in. The progress and partner involvement is to be described under the respective activities.

N/A

Investments

Please indicate the progress made and the status of implementation for each investment.

Investment Nr., Title

Delivery period	Investment location (Nuts 3)	Status achieved
Automatically filled in from AF	*Automatically filled in from AF*	*Drop-down list: in progress, not started, finalised*

Please describe the progress of implementation for the investment in this reporting period. For finalized investments please upload the investment factsheet together with the output factsheet of the related pilot action in the output section (zip file).

Enter text here [max 2000 characters]

Activities

Please indicate the progress made for each activity and deliverable in this reporting period. Attachments are only required for deliverables (not for activities). Please upload only finalised deliverables (no draft versions). In case of multiple files per deliverable, please upload them as one zip file. The quantification "Nr. of deliverables finalised in this JAR" refers to the number of deliverables uploaded in this report.

Activity Nr. Title *automatically filled in*
"Completed in this report/Completed in prior report. No changes/ New changes after completion"
(automatically flagged once status is set to "finalised" or changed compared to the status in earlier reports)

Activity Nr.	Activity title	Start period	End period	Status achieved	Please describe the progress of implementation, including how partners were involved (who did what) (recommended max 1000 characters)	Attachment N/A
A 1.1	*Automatically filled in from AF*	*Automatically filled in from AF*	*Automatically filled in from AF*	*Drop-down list: in progress, not started, finalised*	*Enter text (recommended max 1000 characters)*	*N/A (no files to be uploaded for activities)*

Deliverable Nr.	Deliverable title	Delivery period	Nr. of deliverables finalised in this JAR	Cumulative value	Please briefly describe the progress (recommended max 500 characters)	Attachment
D 1.1.1	*Automatically filled in from AF*	*Automatically filled in from AF*	*Quantification to be inserted*	*Automatically calculated*	*Enter text [recommended max 500 characters]*	*Upload finalised deliverable(s) here*
D.1.1.2	*Automatically filled in from AF*	*Automatically filled in from AF*	*Quantification to be inserted*	*Automatically calculated*	*Enter text [recommended max 500 characters]*	*Upload finalised deliverable(s) here*
…	*Automatically filled in from AF*	*Automatically filled in from AF*	*Quantification to be inserted*	*Automatically calculated*	*Enter text [recommended max 500 characters]*	*Upload finalised deliverable(s) here*

Outputs

Please describe the progress made for each output. In addition, please clearly indicate its status (not started, in progress, finalised). For finalised outputs belonging to the types "Strategy/action plan", "Pilot action" and "Solution" please upload the output factsheet (no other files in addition to the output factsheet should be uploaded). In case of multiple files per output, please upload them as one zip file.

Output Nr.	Output title	Programme output indicator	Measurement unit	Delivery period	Target value	Nr. of outputs finalised in this JAR	Cumulative value	Please briefly describe the progress (recommended max 500 characters)	Attachments
O 1.1	*Automatically filled in from AF*	*Automatically filled in from AF*	*Automatically filled in from AF*	*Automatically filled in from AF*	*Automatically filled in from AF*	*Quantification to be inserted*	*Automatically calculated*	*Enter text [recommend max 500 characters]*	*Upload output factsheet(s) here*
O.1.2	*Automatically filled in from AF*	*Automatically filled in from AF*	*Automatically filled in from AF*	*Automatically filled in from AF*	*Automatically filled in from AF*	*Quantification to be inserted*	*Automatically calculated*	*Enter text [recommend max 500 characters]*	*Upload output factsheet(s) here*
…	*Automatically filled in from AF*	*Automatically filled in from AF*	*Automatically filled in from AF*	*Automatically filled in from AF*	*Automatically filled in from AF*	*Quantification to be inserted*	*Automatically calculated*	*Enter text [recommend max 500 characters]*	*Upload output factsheet(s) here*

Work package 2

Same as above

Work package 3

Same as above

Project results & Horizontal principles

Project results

Please indicate the progress made in achieving the expected project results considering the chosen result indicators. Please explain how far the implementation of project activities and outputs (from the project start until now) has already contributed to the achievement of the expected results or led to the expected change compared to the initial situation. Please insert only a quantification, if the result has been achieved and the respective supporting documents are uploaded (for further specifications see annex 2 of the Interreg CE Programme Manual). In case of multiple files per result, please upload them as one zip file. Double-counting of the same result within different JARs has to be avoided.

For the last JAR, regarding the result indicator RCR84 "Organisations cooperating across borders after project completion", in addition to the supporting documents, please upload the list of organisations that will continue the cooperation. The personalised template for this list is available in the JAR under "Report exports".

	Programme result indicator	Measurement unit	Baseline	Target value	Achieved in this JAR	Cumulative value	Please describe the progress and achievements (recommended max 1000 characters)	Attachments
Result 1	*Automatically filled in from AF*	*Automatically filled in from AF*	*Automatically filled in from AF*	*Automatically filled in from AF*	*Quantification to be inserted*	*Automatically calculated*	*Enter text [recommended max 1000 characters]*	*Upload document(s) here*
Result 2	*Automatically filled in from AF*	*Automatically filled in from AF*	*Automatically filled in from AF*	*Automatically filled in from AF*	*Quantification to be inserted*	*Automatically calculated*	*Enter text [recommended max 1000 characters]*	*Upload document(s) here*
…	*Automatically filled in from AF*	*Automatically filled in from AF*	*Automatically filled in from AF*	*Automatically filled in from AF*	*Quantification to be inserted*	*Automatically calculated*	*Enter text [recommended max 1000 characters]*	*Upload document(s) here*

Horizontal principles

Please describe the contributions to the horizontal principles from project start until now. Please specify the measures implemented for integrating horizontal principles into the project implementation, if applicable.

As regards sustainable development and environment protection, if applicable, please explain how project activities have contributed to the regeneration of the environment and ecosystem functions, fostering climate neutrality or the sustainable management of cultural landscapes.

Horizontal principles	Type of contribution	Description of the contribution
Sustainable development and environment protection	*Pre-filled from AF*	*Enter text [recommended max 1000 characters]*
Equal opportunities and non-discrimination	*Pre-filled from AF*	*Enter text [recommended max 1000 characters]*
Equality between men and women	*Pre-filled from AF*	*Enter text [recommended max 1000 characters]*

Project closure *(only applicable for last JAR)*

Project story

Please describe the project's final achievements in a project story format. The project story should be interesting and understandable for non-specialists as it might be used for publications. Please address the following guiding questions in your project story:

- What are the overall territorial and/or sectoral challenges which were tackled by the project?
- What was the specific problem addressed and how did the project contribute to solve it?
- What are the key outputs developed by the project and why was transnational cooperation important in that process?
- What benefits did the partner organisations derive from the transnational cooperation?
- Which results were achieved and what did change in the targeted regions and/or sectors?
- Which target groups are concretely benefiting from the project results and how?
- How will the durability of the outputs and results be ensured?

Enter text here [recommended max 3000 characters]

Mentions and prizes

Please list any relevant mentions and prizes that were granted to your project, if any. Please include the name of the granting institution and briefly specify the reason for the recognition. If the project did not receive mentions or prizes, this section can be left empty.

Enter text [recommended max 200 characters]

Enter text [recommended max 200 characters]

Enter text [recommended max 200 characters]

Contribution to wider policies and strategies

Please highlight actual contributions to wider strategies and policies (in relation to the planned contributions as specified in the application form). Please include concrete examples and references to the concerned strategies.

Enter text here [recommended max 2000 characters]

Synergies

How did the project make use of synergies and coordinate with other relevant European, national or regional initiatives or projects? What was the added value gained? Please specify the related initiatives/projects and, if applicable, related funding instruments. Please consider also the planned synergies as specified in the application form.

Enter text here [recommended max 2000 characters]

Uptake, upscaling and transfer of results

Please describe the political/institutional uptake and durability of the project outputs and results. Please specify if an upscaling (e.g. deployment at a larger scale) and/or roll-out at territorial level has already started or is planned and if outputs/results have been transferred to other territories and/or organisations. Please ensure consistency with the information provided for the result indicators in this report and consider the planned long-term effects and durability as specified in the application form.

Enter text here [recommended max 2000 characters]

Funds leveraged

If applicable, please indicate any funds leveraged as a result of the project's achievements, either during the project's lifetime or realistically expected within three years after its completion. Specify the amount leveraged (in EUR), the funding source, and the scope of the follow-up activities (e.g. attracted funding, follow-up investments, follow-up projects). Please consider the planned long-term effects and durability as specified in the application form.

Enter text here [recommended max 1000 characters]

Communications

Please describe how communications helped achieve the project objectives. Highlight the communication approaches and activities that were most successful in reaching the project's target groups. Additionally, for projects funded under the strategic call for capitalisation, please describe the specific communication activities implemented to comply with the communication requirements related to operations of strategic importance (OSIs).

Enter text here [recommended max 2000 characters]

Follow-up and continued cooperation

Please describe the planned measures for the continued cooperation of project partners and, if applicable, of associated partners beyond the project end. Please ensure consistency with the information provided for result indicator RCR84: Organisations cooperating across borders after project completion.

Enter text here [recommended max 2000 characters]

Feedback to the programme bodies

If you would like to provide feedback on the programme, especially regarding procedures or the support received during project implementation, or if you have suggestions for future improvements, we kindly invite you to share your comments below. Please specify the relevant programme body to which your feedback is addressed (e.g. Managing Authority/Joint Secretariat, National Contact Point, National Controller, etc.).

Enter text here [recommended max 2000 characters]

Document storage

Is the information on the location of project documents after project closure up-to-date and complete for each project partner (Contracting section in Jems)?

Yes/No