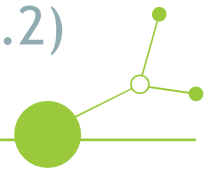


Online peer review training for Joint Pilot Team Members (D.2.3.2)



Final version
07.08.2024

Title: Documentation of the Peer Review Training
Deliverable: D.2.3.2





Author:

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The training was held as a part of the project "ReCo - Restoring degraded eco-systems along the Green Belt to improve and enhance biodiversity and ecological connectivity" (www.interreg-central.eu/projects/reco), supported by the Interreg CENTRAL EUROPE Programme with co-financing from the European Regional Development Fund.

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1. Introduction

The aim of the training was to prepare the peer review visits and to discuss the methodology and practical issues of the visits. The training was carried out in the National Park Thayatal during the partner meeting on 15th May 2024.

2. Content of the training

Introduction (Jakub Skorupski, GAIA)

Peer review methodology (Michala Mariňáková, Ametyst)

- Preparation of the Visit
- Presentation of the Action
- Questionnaire
- Field visit
- Meetings with stakeholders
- Evaluation of the Action
- Preparation of the Peer Review Report
- Final steps

Discussion



3. List of participants



Nationalpark
Thayatal

Signature list

Project CE0100098 – ReCo, „Restoring degraded ecosystems along the European Green Belt in Central Europe to improve biodiversity and ecological connectivity“.

Activity: PEER REVIEW TRAINING FOR JOINT PILOT TEAMS MEMBERS-D.2.3.2

Location: NATIONAL PARK THAYATAL

Date: 15.05.2024

Name	Organisation	Signature
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Hana SKOKANOVA'	VUKOZ	
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Agnes Groß	Univie	
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Nationalpark
Thayatal



ReCo

Name	Organisation	Signature
Julian Haider	NPT	
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Jörg Hachus	BN Hof	
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ŠTĚPÁNKA DÍŠKOVÁ	AMETYST	
Michala Marínšková	AMETYST Anetys st	

[illegible]



4. Photo documentation





5. Presentations

D.2.3.2 Peer review training for Joint Pilot Teams members - Introduction

Hnanice/Hardegg | 13-16 May 2024 | 3rd Partner Meeting

Jakub Skorupski, PhD, Eng., Green Federation „GAIA”

- D.2.3.1 Joint peer review methodology for peer-review trips – a joint guideline for peer-review evaluation was developed, specifying objectives of peer reviews of pilot actions (preparation, realisation, documentation) including a common template for the review report (RP 2).
- D.2.3.2 Online peer-review training for Joint Pilot Team members – members of peer-reviews teams will meet online in advance to peer-review trips to discuss methodology developed and present a common structure for all peer-review trips to ensure comparability (RP 3).

Joint peer review methodology for peer-review trips (D.2.3.1)



Final version
29.02.2024

Title: Methodology for peer-review trips
Deliverable: D.2.3.1



Joint peer-review [Action name] Report from the peer review visit



Final version
29.02.2024

Title: Peer review report template
Deliverable: D.2.3.1, Annex 2



Peer Review Training

3rd project meeting
Hardegg | 15 May 2024

Michala Mariňáková
Ametyst

Content

- Peer review methodology
- Discussion

Abbreviations, definitions

Peer review team = Team

Peer review visit = Visit

Pilot action in the respective region = Action

PP responsible for the Action= Local PP

Peer review report = Report

Preparation of the Visit

Nomination of the Leader

- done by the LP+PP4 in advance

Preparation of the Visit

Initial online meeting of the Team + Local PP

- initiated by the Leader (date, invitation e-mail, agenda)
- determination of other roles in the Team
- confirmation of the Visit dates and preliminary agenda
- decision about the Report preparation
- Local PP provides information which documentation is available
- agreement on next steps

Preparation of the Visit

Roles in the Team

- Leader
- Note takers (1-2 people)
- Photographer
- Technical organiser
- Other team members

Preparation of the Visit

Technical organisation

- Technical organiser, Local PP
- meeting room + equipment
- accomodation (finding hotel + accomodation for PAB members!)
- transport during the field visit
- catering
- printing of the List of participants

Preparation of the Visit

Agenda

- drafted by the Leader
- sites for the field visit suggested by the Local PP and approved by the Leader (discussed with the Team if needed)
- stakeholders to be visited suggested by the Local PP and approved by the Leader

Preparation of the Visit

Further steps

- invitation of the PAB members (Leader + PP12 / PPs for AsPs)
- arrangement of meetings with stakeholders (Local PP)
- get familiar with the Action documentation (all Team members)
 - description of the PR and Action in project documentation
 - publicly available information
 - documentation submitted by the Local PP
- preparation of questions and topics for discussion (all Team members)

During the Visit: indoor part

Time needed: 0.5 - 1 day

- Action presentation (Local PP)
 - initial situation, preparation phase, implementation, results and impacts (or likelihood of their achievement)
 - problems encountered and their solution
 - communication, cooperation and conflicts with stakeholders and the public
 - synergies and conflicts with existing plans, strategies, policies and laws and the impact of the Action on them
- Questionnaire (Team + Local PP)
- Discussion

During the Visit: field visit

Time needed: 0.5 - 1 day

- presentation of the measures carried out and their results (Local PP)
- if needed, only a part of the site(s) may be visited
- discussion

During the Visit: meetings with stakeholders

- individual meetings (preferred) / round tables
- at the stakeholder's premises or in the field
- discussion on their participation, benefits and inconveniences resulting from the Action, and possible future cooperation
- representatives of local community, landowners and land users, duty holders (especially public bodies responsible for nature conservation), local NGOs, subcontractors, local businessmen

During the Visit: evaluation of the Action

- Team (without local PP)
- discussion on the outcomes of the visit
 - short brainstorming session focusing on the main strengths and weaknesses of the Action, or
 - a discussion structured according to the peer review report template, in particular parts 6, 7 and 8 (preferred)

After the Visit: preparation of the Report

- parts 1-5 drafted by the note takers
- parts 6-8: if discussed during the Visit evaluation, they are drafted by the note takers; if not - the note takers prepare a shared document based on the brainstorming, all Team members add their opinion (+ possible online discussion) and the Leader completes the draft
- all Team members comment the draft Report
- online meeting - discussion
- finalisation by the Leader
- **due date: 31/12/2024**
- (another procedure may be agreed by the Team)

After the Visit: final steps

- presentation of the findings and recommendations to the Local PP (Leader + other Team members may participate)
- presentation to all ReCo PPs (Leader)
- preparation of the Report for publication (removal of sensitive data) (Leader)
- final working paper summarising the learning from the visits (PP5+PP4) due by 28/02/2025

Important

- Keep it short!
- Focus on the most important aspects (highlights, replicable measures, best practices, issues, weaknesses)!
- Don't rely only on the information and assessment from the Local PP, use own expertise and carry out an independent evaluation!
- You may skip questions which are not relevant for the project but
- involvement of the local community and other stakeholders is always relevant!

Recommendation

- Complete the questionnaire in advance (Local PP)
- Prepare questions for the Local PP (Team members)
- Prepare questions for the stakeholders (Team members)
- Prepare questions for the Team members (Local PP)

Discussion