

JOINT FINANCE REPORT

Offline template

Version 1

10 2023

**Project report identification**

|  |  |  |  |
| --- | --- | --- | --- |
| Project ID and acronym |  | *Automatically filled in* | |
| AF Version linked |  | *Automatically filled in* | |
| Related call |  | *Automatically filled in* | |
| Project report ID |  | *Automatically filled in* | |
| Project report status |  | *Automatically filled in* | |
| Name of the organisation in original language |  | *Automatically filled in* | |
| Name of the organisation in English |  | *Automatically filled in* | |
|  |  |  | |
| Reporting period start date |  | Reporting period end date | |
| (DD.MM.YYYY) |  | (DD.MM.YYYY) | |
|  |  |  | |
| Link to reporting schedule (contracting) |  | Type of project report |
| *Drop down menu (to be chosen from the schedule)* |  | *Finance (automatically filled in)* |
|  |  |  | |
| Reporting period |  | Reporting date | |
| *Automatically filled in* |  | *Automatically filled in* | |
|  |  |  | |

**Highlights of main achievements**

|  |
| --- |
| ONLY APPLICABLE FOR THE JOINT ACTIVITY REPORT. Please describe project progress up to now including specific objectives reached and main outputs delivered by highlighting also the added value of the cooperation. The summary should highlight main achievements, be interesting and understandable for non-specialists. |
| *Not to be filled in for the Joint Finance Report* |

**Overview of the outputs and results achievement (cumulative) -** *Only relevant for the Joint Activity Report*

**Programme result indicator** *(automatically filled in)*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Programme result indicator** | **Measurement unit** | **Baseline** | **Target value** | **Previously reported** | **Current report** | **Total reported so far** |
| *automatically filled in* | *automatically filled in* | *automatically filled in* | *automatically filled in* | *automatically filled in* | *automatically filled in* | *automatically filled in* |
| Programme output indicator |  |  |  |  |  |  |
| *automatically filled in* | *automatically filled in* | N/A | *automatically filled in* | *automatically filled in* | *automatically filled in* | *automatically filled in* |
|  |  |  |  |  |  |  |

**Programme output indicators not linked to a programme result indicator** *(automatically filled in)*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Programme output indicator** | **Measurement unit** | **Baseline** | **Target value** | **Previously reported** | **Current report** | **Total reported so far** |
| *automatically filled in* | *automatically filled in* | N/A | *automatically filled in* | *automatically filled in* | *automatically filled in* | *automatically filled in* |
|  |  |  |  |  |  |  |

**Project problems and deviations**

|  |
| --- |
| ONLY APPLICABLE FOR THE JOINT ACTIVITY REPORT. If applicable, please describe and justify any problems and deviations including delays from the work plan presented in the application form and the solutions found. |
| *Not to be filled in for the Joint Finance Report* |
| ONLY APPLICABLE FOR THE JOINT FINANCE REPORT. If applicable, please describe any deviations in the spending profile compared to the amounts indicated in the application form. |
| *Enter text here [recommended max 2000 characters]* |

**Partner spending profile (in Euro)**

The calculated amounts in the overview table below are certified amounts, coming from the included partner certificates in this finance report. The forecast amount is an input field coming from the partner report.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Partner number | Period target | Current report | Cumulative target | Total reported so far | Cumulative target - total report so far | Total report so far / cumulative target | Next report forecast |
| *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |

**Target groups**

ONLY APPLICABLE FOR THE JOINT ACTIVITY REPORT The table below shows the list of target group which were indicated in the application form. Please explain for each target group in what way and to what extent stakeholders were involved in the implementation of project activities in this reporting period.

|  |  |
| --- | --- |
| **Target group** | **Description of the target group involvement** |
| *Automatically filled in* | *Not to be filled in for the Joint Finance Report.* |
| *Automatically filled in* | *Not to be filled in for the Joint Finance Report* |
| *Automatically filled in* | *Not to be filled in for the Joint Finance Report* |

**List of partner certificates**

In this section you can find all partner certificates of this project. Please make sure that the partner certificates you would like to include in this report are selected. A partner certificate can only be included once. Once ticked, the certificate is unavailable in other reports.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Partner | Partner Report | Date of certificate | Included in project report | Amount certificate (in Euro) |
| *Tick box* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |

**Project report annexes**

Section where files related to the Joint Finance Report are uploaded

**Financial overview**

The values displayed below consist of certified amounts & fast track lump sums (if applicable) in Euro only.

Project expenditure – summary (in Euro)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Project total eligible budget | Previously reported | Current report | Total reported so far | % of total | Remaining budget | Previously paid |
| *ERDF* | *Automatically filled in from AF* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |
| *Partner Contribution* | *Automatically filled in from AF* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |
| Of which public contribution | *Automatically filled in from AF* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |
| Of which automatic public contribution | *Automatically filled in from AF* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |
| Of which private contribution | *Automatically filled in from AF* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |
| Total | *Automatically filled in from AF* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |

Project expenditure – breakdown per cost category (in Euro)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Cost Category | Project total eligible budget | Previously reported | Current Report | Total reported so far | % of total | Remaining budget |
| *Staff Costs* | *Automatically filled in from AF* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |
| *Office and administration* | *Automatically filled in from AF* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |
| Travel and accommodation | *Automatically filled in from AF* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |
| External expertise and services | *Automatically filled in from AF* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |
| Equipment | *Automatically filled in from AF* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |
| Infrastructure and works | *Automatically filled in from AF* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |
| Other Costs | *Automatically filled in from AF* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |
| Lump sum | *Automatically filled in from AF* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |
| Total | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |

Project expenditure – breakdown per investment (in Euro)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Investment Nr. | Project total eligible budget | Previously reported | Current Report | Total reported so far | % of total | Remaining budget |
| *Automatically filled in from AF* | *Automatically filled in from AF* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |
| *Total* | *Automatically filled in from AF* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |

Project expenditure – breakdown per lump sum (in Euro)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Lump sum | Project total eligible budget | Previously reported | Current Report | Total reported so far | % of total | Remaining budget | Previously paid |
| *Preparation and contracting costs* | *Automatically filled in from AF* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |
| *Total* | *Automatically filled in from AF* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* | *Automatically filled in* |