

# 2<sup>ND</sup> PARTNER MEETING

## 05./06.06.2018 LIBEREC

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### Agenda

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#### Meeting location:

TECHNICAL UNIVERSITY OF LIBEREC

Institute for Nanomaterials, Advanced Technologies and Innovation (Cxl)

BUILDING "L" - BENDLOVA STREET 1409/7, 4th FLOOR

LIBEREC

#### Objectives, topics of the meeting

##### I. Content work

- Status report and progress of WP T1 and 2, consolidate the workplan and prepare the deliverables, which have to be submitted with the next progress report
- Agree on further workflow and communication within the working groups/WPs
- Start of WP T3 and its alignment with the other WPs

##### II. Management tasks

- 1<sup>st</sup> revision round of Progress report 1
- Questions/improvements of the reporting process and of the QM procedures
- Steering Committee meeting





**05.05.2018**

Time	Topic	Resp. partner
12:00 - 13:00	Arrival of partners, light lunch	
13:00 - 13:15	Short introduction to the location	TUL
13:15- 13:30	Introduction to the meeting (state of play, objectives of the meeting)	LP/Katja
13:30 - 15:30	Workshop WP T1, part 1 O.T1.1.1 Manufacturing Innovation 4.0 support strategy, foresight)	HSZG/ expert
Break		
16:00 -18:00	Innovation scouting, presentation/workshop, discussion of co-operation potentials, tour TUL labs	TUL/Adam
19:00 -	Dinner	

**06.06.2018**

Time	Topic	Resp. partner
8:30 -10:30	WP T1 workshop part II ( O.T1.2) innovation 4.0 platform	HSZG/Martin, Marlen Each partner to prepare a short presentation - see attached ppt-file )
Break		
11:00 - 12:00	WP T2, status of the WP, discussion of the approach, consolidation of the workprogram and the workflow	UNIGE, Flavio
12:00-12:45	WP T3, starting activities, concept discussion, consolidation of the workprogram and the workflow	TUL
Break		
13:00-13:30	WP C, status, communication plan and activities according to AF	RDA UR/Jiri
13:30-14:30	Management issues (report revision, QM procedures, financial management)	LP/ Katja, Nicole
14:30 - 15:30	SC meeting	LP/Katja, SC members